

CURE Counseling & Assessment Training Centre

2594 Highway 34 East, Suite B Newnan, GA 30265 Phone: (770) 252-3760

Email: office@curecounseling.com **Web:** www.curecounseling.com

(Located 8 min. west of Peachtree City and 8 min. east of Newnan on Highway 34)

CURE Counseling Minor Paper Registration

Dear New Client/s,

Attached is our Intake and other forms that are absolutely essential for us to serve you well. The exchange of information is what allows us to understand and process needed data that helps us make better clinical decisions and diagnoses. Furthermore, a complete Intake Form also speeds up the counseling process and is a more effective use of the clients' and therapists' time. The securing of this information can save you money because less time is needed to gather this information during the initial sessions. We will do our best to aid and assist you during the counseling process and strive to provide you with the best possible service. **Please carefully review the following material, sign as indicated and email the completed forms to us BEFORE your first session, along with your insurance card and photo ID.**

Your cooperation is greatly appreciated. Thank you for considering us; we look forward to serving you!

Sincerely,

The CURE Counseling Team

REQUIREMENTS BEFORE YOUR FIRST SESSION:

- 1. Download and complete the Minor's Registration Pak. Sign and date all places in red.**
- 2. Download the SNAP/BPS/INSURANCE Claim Form for Minors.**
- 3. Complete SNAP & BPS, sign and date.**
- 4. Sign and date the INSURANCE Claim Form only where indicated.**
- 5. Provide Minor's ID (if available) and Parent's or Legal Guardian's ID.**
- 6. Provide a copy of the front and back of the Minor's insurance card(s).**
- 7. Email all completed forms to office@curecounseling.com**

Minor (Under 18) Counseling Registration – Paper Version

CURE Counseling Mental Health Emergency Protocol

The Difference between a Mental Health Emergency and a Mental Health Crisis

Mental Health Emergency

A mental health emergency is a **life-threatening** situation in which an individual is imminently threatening harm to self or others, severely disorientated or out of touch with reality, has a severe inability to function, or is otherwise distraught and out of control.

Examples of a Mental Health Emergency includes:

- Acting on a suicide threat
- Homicidal or threatening behavior
- Self-injury needing immediate medical attention
- Severely impaired by drugs or alcohol
- Highly erratic or unusual behavior that indicates very unpredictable behavior and/or an inability to care for themselves.

Suggestions for what to do in case of a mental health emergency:

Step 1: Call 9-1-1

Step 2: Call Your Closest Medical Facility or go to your closest Emergency Room

Step 3: Call the Suicide Hotline at 1.800.273.8255 or local law enforcement

Step 4: Notify your counselor by email at office@curecounseling.com

Mental Health Crisis

A mental health crisis is a **non-life-threatening** situation in which an individual is exhibiting extreme emotional disturbance or behavioral distress, considering harm to self or others, disoriented or out of touch with reality, has a compromised ability to function, or is otherwise agitated and unable to be calmed.

Examples of a Mental Health Crisis includes:

- Talking about suicide threats
- Talking about threatening behavior
- Self-injury, but not needing immediate medical attention
- Alcohol or substance abuse
- Highly erratic or unusual behavior
- Eating disorders
- Not taking their prescribed psychiatric medications
- Emotionally distraught, very depressed, angry or anxious

Suggestions for what to do in case of a mental health crisis:

Step 1: Call Georgia Crisis & Access Line (GCAL) at 1.800.715.4225

Georgia Mobile Crisis Services: 24/7 mobile response provides immediate on-site crisis management through assessment, de-escalation, consultation and referral with post crisis follow up to assure linkage with recommended services. These services may be accessed by calling the toll-free Georgia Crisis & Access Line at 1-800-715-4225

Step 2: Call 9-1-1 for medical assistance, if needed

Step 3: Notify your counselor by email at office@curecounseling.com

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Name: _____ **Date:** ____/____/20____

Sex: Male ___ Female ___ **Age:** _____ **Date of Birth:** ____/____/____ **SSN:** ____-____-____

Home Address: _____

City: _____ **State:** _____ **Zip:** _____

Please provide all contact numbers:

Home Phone: _____ **Work phone:** _____

Cell Phone: _____

Appointment Reminders are by EMAIL ONLY and are ONLY A COURTESY AS YOU ARE STILL RESPONSIBLE FOR YOUR APPOINTMENT

Email: _____

Marital Status (Circle One): Single Married Separated Divorced Cohabiting

Employer: _____

Family Physician: _____ **Office Phone:** _____

Referred By: _____

Person to Contact in Emergency: _____ **Phone:** _____

Relationship to Client: _____

Required Signatures for Service and Policy Statement

I have read/received a copy of the Confidentiality Statement, Financial Policy and Notice of Privacy Practices for CURE COUNSELING & ASSESSMENT TRAINING CENTRE. These policies describe how CURE COUNSELING may use and disclose my health information, certain restrictions on the use and disclosure of my healthcare information and the rights that I have regarding my protected health information. They also state my financial obligation, to which I am agreeing. I further agree that, should I ever go to court, and in the event that my records are subpoenaed by a lawyer or by the court (judge), I am giving permission for CURE Counseling Centre/and or counselor/s to use/disclose contents of those records in the court of law. **DISCLAIMER: I AM WILLFULLY COMMUNICATING WITH CURE COUNSELING AT MY OWN RISK AND DO NOT HOLD CURE COUNSELING RESPONSIBLE, LEGALLY OR IN ANY OTHER WAY, FOR ANY ACT OR COMMUNICATION RELATIVE TO ME OR TO MY PRIVATE HEALTH INFORMATION, INCLUDING ANY FORM OF TEXTING, MAIL OR EMAIL and hold CURE Counseling free from responsibility for any HIPPA or Protected Health Information violations. I further agree to NOT hold CURE Counseling responsible, LEGALLY OR IN ANY OTHER WAY, if I believe that I have contracted some ailment, disease or any other physical sickness at CURE Counseling, as I WILLFULLY AND OF MY OWN CHOICE HAVE CHOSEN TO ENTER THE CURE COUNSELING FACILITY/OFFICE, knowing there may be some risk involved due to the presence of other people or animals and that CURE Counseling cannot assure that all people are free from any disease, i.e., COVID-19, or any other type of disease that can be transmitted from human to human. I also agree that all TYPED or electronic signatures are legally binding.**

* I have read the **Confidentiality Statement:**

Signed: _____ **Date:** _____

* I have read the **Financial Policy** and authorize the use of my credit/debit card.

Signed: _____ **Date:** _____

* I have read the **Privacy Statement & Required Signatures for Service and Policy Statement:**

Signed: _____ **Date:** _____

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MISSED APPOINTMENT/CANCELLATION and COMMUNICATION POLICIES

While we understand that emergencies occur, we sometimes have clients who miss their appointments (a No-Show appointment) or cancel their appointments at the last minute (a Cancel No Notice appointment). Doing so has the potential of creating several problems for our staff and for other clients who could have been seen. When you set an appointment, it is solely your responsibility to remember the appointment date and time. In most cases, you will be given a courtesy reminder 24 hours prior to your appointment by a text reminder. **All missed appointments and cancellations with less than 48 hours-notice will be charged a cancellation fee of \$75.00, a fee that is solely your responsibility.** Such fees must be paid prior to, or at the time of, your next appointment. Clients who miss an appointment and then decide not to return to this office for further care will, under all circumstances, be responsible for the missed appointment fee. The office staff **does not** have the authority to write off these balances nor will they discuss these matters by phone. ADDITIONALLY, RELATIVE TO COMMUNICATING WITH CURE COUNSELING, CLIENTS ARE WILLFULLY COMMUNICATING WITH CURE COUNSELING AT THEIR OWN RISK AND DO NOT HOLD CURE COUNSELING RESPONSIBLE, LEGALLY OR IN ANY OTHER WAY, FOR ANY ACT OR COMMUNICATION RELATIVE TO THEM OR TO THEIR PRIVATE HEALTH INFORMATION, INCLUDING ANY FORM OF TEXTING, MAIL OR EMAIL. Thank you for your understanding of your financial responsibility and for your compliance with ALL our policies. By signing this form, I am agreeing to comply with the above policies. I understand and agree that typed or electronic signatures are legally binding.

Standard of Care When Administrative Staff is Not Present

- #1) CURE Counseling will make our best effort to provide administrative staffing during the hours a client is being counseled.
- #2) If the counselee is alone with a counselor, all doors in the building may be opened to provide a higher level of comfort for the client, if needed.
- #3) CURE Counseling will make our best effort to inform the client that if they are ever in a situation at the CURE Office and the client/s will be alone with a counselor with no administrative staff present, the counselee may opt to reschedule the session or request a teletherapy session in lieu of a face-to-face session in the office.
- #4) CURE Counseling will make our best effort to discuss this remote possibility with the client during intake and provide the client with options that are best suited to meet their needs.
- #5) CURE Counseling will make our best effort and will strive to keep the client informed so the client has the final say in the scheduling of all the client's therapy sessions.

Signed: _____

I also understand and agree that TYPED or electronic signatures are legally binding

Date: ____/____/20____

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Confidentiality Statement

All sessions are confidential and patient information is treated as confidential **except** under the following circumstances:

- 1) The patient has waived her/his right to confidentiality.
- 2) Identifying information is adequately disguised or removed.
- 3) A breach is required by law.
- 4) A signed Release of Information Form is on file from you.

Release of Information Forms:

- In order to cover CURE counselors legally and/or to facilitate requests from attorneys, doctors, etc. for information regarding your counseling sessions, we are requiring that you complete a Personal Consent for Release of Information Form prior to the release of any of your private information. As well, if you will be engaging in family/couples counseling, we are requiring that you complete a Family/Companion Consent for Release of Information Form. This signed form must be on file prior to the commencement of your family/couples counseling and prior to the release of any confidential information from our office. Additionally, no records will be released to anyone without the written consent of everyone 18 years of age and older who were in attendance during any counseling session of yours, past, present or future. The contents of this Confidentiality Statement is retroactive and apply to all counseling sessions past, present or future, regardless of the date on which you may have signed an earlier Confidentiality Statement, and applies, as well, to releasing the results of any and all assessments that you have taken here at CURE Counseling. **Furthermore, you agree that you will not subpoena any records that pertain to any individual or individuals in any past, present or future counseling session/s.** To fulfill any records requests, we ask that you please allow our office personnel to provide them to you in a timely manner.

CURE Counseling Financial Policy

Please read our Financial Policy and sign the Signature Page, demonstrating your acceptance of the terms. By signing the Signature Page, you are certifying that you have read and understand all of the agreement, understand all of its obligations, enter into it freely and that all your financial obligations to CURE will be met with full cooperation and expediency.

ALL CLIENTS

- Our fee is **\$125.00 per session** (45 min.). Payment from cash clients is due at the time of service.
- We accept cash, check, Visa, Master Card, American Express and Discover. **Having a credit/debit card on file is required.** These cards will be charged for **any unpaid fees due CURE** for services rendered to you, for missed appointment fees, unpaid insurance claims, requested affidavits, copies of progress notes or note summaries and/or court fees, or if your counselor is subpoenaed to appear in court or if legal services are required on your behalf due to CURE being served a subpoena. You are responsible for CURE's time and any legal fees associated with being served a subpoena. Keeping in mind that you are allowed to use any form of payment, in an effort to control service costs, a surcharge of \$1.00 - \$5.00 will be added to the total amount due for services anytime you choose to use a credit card, with the exception of an HSA/FSA card. A larger convenience fee of 4% may be assessed on charges over \$100.00.
- **Financial Waiver:** Your signature on this Financial Policy certifies that you are agreeing to pay out of pocket for any and all fees charged to your account relative to seeking counsel at CURE Counseling & Assessment Training Centre and for any and all services rendered to you, and/or any family members that you are financially responsible for, that are not covered under your health insurance policy, such as any and all psychological or personality assessments that you agree to complete, the Administration Fee that you agree to pay, etc.
- A **\$35.00** fee is charged for all checks returned from the bank for any reason.
- A **\$30.00** administrative fee is charged at the first visit for each individual client. **An accompanying guest of the client will be required to submit a completed Registration Pak on their 3rd visit and pay the \$30.00 administration fee.**

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- **All outside work such as emails to read at your request, additional paperwork, letters and documents to be read, forms to be completed, calls to attorneys, etc. and other items will be charged on a per minute basis at \$3.00 per minute with a minimum charge of \$89.00.** Depositions are a minimum of \$275.00 up to 60 minutes and \$4.00 per minute thereafter.
- A billing statement or receipt is generated only upon request.
- **If your account goes into collections, a 35% collection fee will be added to your past due bill. Any amount unpaid will be turned over to a collection agency and will be reported on your credit report.**

MISSED APPOINTMENTS

- Please help us serve you more efficiently by keeping your scheduled appointments! We respect your time so please respect our time as well. We reserve a special time slot just for you and you are responsible for paying for the slot of time.
- CURE may contact you, by telephone, text, mail or email, to provide appointment reminders and missed appointment notifications. You must notify us in writing if you do not wish to receive appointment notifications.
- Although a courtesy call/text/email is generated as a reminder the day before your scheduled appointment, it is your responsibility to keep track of the appointments you schedule. **Not receiving a confirmation call/text/email is not an excuse for missing an appointment.**
- Unless cancelled **48 hours in advance** of your scheduled appointment you will be charged a missed appointment fee of **\$75.00, due prior to or on your next visit**, or if you do not show for your appointment, you will be assessed a **\$75.00 NO SHOW Fee. Fees will be charged to your credit card on file unless other arrangements have been made.**

CLIENTS UTILIZING INSURANCE

- Clients who carry insurance should remember that professional services are rendered and charged to the client and not to the insurance company.
- CURE currently accepts assignment of most insurance benefits.
- You are responsible to obtain benefit information and pre-certification, if required. However, the Office Administrator usually obtains this information for the client as an added courtesy.
- Deductible payments, Co-insurance payments, Co-payments, Administration Fees, Assessment Fees and any and all other fees for services rendered to you are due and **payable at the time of your visit.**
- We will allow **45 days** for remittance of insurance benefits. If we do not receive payment from your insurance company within this time frame, **you will be held responsible for the balance due. Any and all balances due CURE will be charged to your credit card on file unless you initiate other arrangements.**
- It will then become your responsibility to clear your account with us and then collect monies due you from your insurance company.
- We cannot and will not accept responsibility for collecting reimbursements for your insurance claim or negotiating a dispute with your insurance company.

COURT/COURT FEES/AFFIDAVITS

- During the course of the counseling process, it may be necessary to request documented information from your therapist for Attorneys, Human Resources Managers, Corrections Officers, Courts, etc. Our practice guidelines are to provide a notarized affidavit within a timely manner of the request, for a cost of **\$175.00 - \$325.00** to the client, due upon receipt of said affidavit. Affidavits are legal documents used in court in the therapist's stead. **All clients agree to waive the right to subpoena any therapist or records associated with CURE Counseling.** In the event the therapist agrees to be subpoenaed to court, the client agrees to pay **\$175.00 for each hour** the therapist (excluding Dr. Shaffer) is out of the office, with a **minimum of 4 hours to be paid prior to the date of court. Dr. Shaffer's court appearances will be at a minimum charge of \$2,000.00 per subpoena per day in court, due 7 days prior to the date of court.** Payment is the responsibility of the client, as insurance companies do not cover court

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costs or loss of income for the therapist from being out of the office. If a balance for court fees remains, **it is due within 7 days after the hearing. A current credit card MUST be on file prior to the date of court. Court appearances will be at the discretion of the therapist and must be approved by the CURE Counseling Director in writing.**

CLIENTS WHO ARE MINORS (under 18 years of age, with the exception of those 18 years of age and over who are mentally or emotionally underage or otherwise deemed incapable of making legal decisions for themselves, or those whose parents or others still maintain legal guardianship)

- The adult accompanying a minor or the parent/guardian(s) is responsible for full payment.
- Minors unaccompanied by an adult will be denied services (except in an emergency) unless payment has been pre-arranged.
- In addition to the above, I hereby waive the statute of limitations on collection and/or recovery in this state of Georgia.

NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW **CURE COUNSELING & ASSESSMENT TRAINING CENTRE** MAY USE AND DISCLOSE YOUR HEALTHCARE INFORMATION AND HOW YOU CAN OBTAIN ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

CURE Counseling is required by law to maintain the privacy of your protected health information only to the extent provided by Georgia law. This information consists of all records related to your health, including demographic information, either created by or received by CURE from other healthcare providers.

We are required to provide you with notice of our legal duties and privacy practices with respect to your protected health information. These legal duties and privacy practices are described in this Notice. CURE will abide by the terms of this Notice or the Notice currently in effect at the time of the use or disclosure of your protected health information.

CURE reserves the right to change the terms of this Notice and to make any new provisions effective for all protected health information that we maintain. Therefore, for any and all clients of CURE Counseling or guests of clients, past, present and future, our Notice of Privacy Policies, and all other policies which are included in our Registration Pak for all clients to read and sign, are in force and remain in force for past, present and future clients, regardless of when a client signed the Registration Pak policies. Patients will be provided a copy of any revised Notices upon request. An individual may obtain a copy of the current Notice from our office at any time.

We **may not** disclose your protected health information to friends, family members, partners or spouses or anybody who may be involved with your treatment or care without YOUR written permission. However, when counseling with family members, couples, spouses, partners and anyone whom you allow to participate in session/s, you are agreeing by signing the Notice of Privacy Practices that you are providing CURE Counseling with a Release of Information to discuss your protected health information with those in attendance of such sessions and to share information in future sessions until you remove such a release in writing. Should you ever go to court and in the unlikely event that your records be subpoenaed by a lawyer or by the court, you are giving permission for CURE Counseling Centre and/or counselor/s to use, examine, discuss, speak of, share or use in any manner deemed necessary, those records in the court of law or with representing attorneys. It is the responsibility of the client to file legal action on their behalf to quash a legal order or subpoena that is issued for their protected health information. Additionally, the client is responsible for all aspects of this action to secure legal action and at their expense. The client understands that CURE Counseling will not bear any expense for this action/s.

Uses and Disclosures of Your Protected Health Information Not Requiring Your Consent

CURE may use and disclose your protected health information, without your written consent or authorization, for certain treatment, payment and healthcare operations. There are certain restrictions on uses and disclosures of treatment records, which include registration and all other records concerning individuals who are receiving, or who at any time have received services for mental illness, developmental disabilities, alcoholism, or drug dependence. There are also restrictions on disclosing HIV test results.

Health information may be released without written permission to a parent, guardian, or legal custodian of a child; the guardian of an incompetent adult; the healthcare agent designated in an incapacitated patient's healthcare power of attorney; or the personal representative or spouse of a deceased patient as allowed by law.

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Treatment may include, but not be limited to the following:

Providing, coordinating, or managing healthcare and related services by one or more healthcare providers, consultations between healthcare providers concerning a patient, referrals to other providers for treatment, or referrals to nursing homes, foster care homes or home health agencies.

For example, CURE may determine that you require the services of another specialist. In referring you to another healthcare provider, CURE may share or transfer your healthcare information to that provider.

Payment activities may include:

Activities undertaken by CURE to obtain reimbursement for services provided to you;
Determining your eligibility for benefits or health insurance coverage;
Managing claims and contacting your insurance company regarding payment;
Collection activities to obtain payment for services provided to you;
Reviewing healthcare services and discussing with your insurance company the medical necessity of certain services or procedures, coverage under your health plan, appropriateness of care, or justification of charges;
Obtaining pre-certification and pre-authorization of services to be provided to you.

For example, CURE will submit claims to your insurance company on your behalf. This claim identifies you, your diagnosis, and the services provided to you.

Healthcare operations may include:

Contacting healthcare providers and patients with information about treatment alternatives;
Conducting quality assessment and improvement activities;
Conducting outcomes evaluation and development of clinical guidelines;
Protocol development, case management, or care coordination
Conducting or arranging for medical review, legal services and auditing functions.

For example, CURE may use your diagnosis, treatment, and outcome information to measure the quality of the services that we provide or assess the effectiveness of your treatment when compared to patients in similar situations.

There are additional situations when CURE Counseling and CURE counselor/s is/are permitted or required to use or disclose your protected health information without your consent or authorization.

Examples include the following:

As permitted or required by law. In certain circumstances we may be required to report individual health information to legal authorities, such as law enforcement officials, court officials, or government agencies. For example, we may have to report abuse, neglect, domestic violence or certain physical injuries. We are required to report gunshot wounds or any other wound to law enforcement officials if there is reasonable cause to believe that the wound occurred as a result of crime. Mental health records may be disclosed to law enforcement authorities for the purpose of reporting an apparent crime on our premises.

For public health activities. We may release healthcare records, with the exception of treatment records, to certain government agencies or public health authorities authorized by law, upon receipt of written request from that agency. We are required to report positive HIV test results to the state epidemiologist. We may also disclose HIV test results to other providers or persons when there has been or will be risk of exposure.

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Primary Insurance Information

Insurance Company: _____ Medicaid ID#: _____

Policy Holder Information

Name: _____ Date of Birth: ____/____/____

Address: _____

Phone: _____ SS #: _____

Employer: _____

Please supply the Reception Office with your insurance card and photo ID to scan for your file at office@curecounseling.com

Secondary Insurance Information

Name of Insurance Company: _____

Policy Holder Information

Name: _____ Date of Birth: ____/____/____

Address: _____

Phone: _____ SS #: _____

Employer: _____

Credit Card Information

Required Debit/Credit Card to be on File: (Please check the appropriate card)

MasterCard _____ Visa _____ American Express _____ Discover _____

Expiration Date: ____/____/____ 3 or 4 Digit Security Code (**Required**): _____

Card Number _____ - _____ - _____

Credit Card Zip Code (**Required**): _____ I authorize the use of my credit/debit card.

Name as it Appears on Card: _____

Signature: _____ Date: ____/____/____

I agree that all electronic signatures are legally binding.

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CURE COUNSELING & ASSESSMENT TRAINING CENTRE

COUNSELING SERVICES TREATMENT CONSENT FORM

COUNSELING is a confidential process designed to help you address your concerns, come to a greater understanding of yourself, and learn effective personal and interpersonal coping strategies. It involves a relationship between you and a trained therapist who has the desire and willingness to help you accomplish your individual goals. Counseling involves sharing sensitive, personal, and private information that may at times be distressing. During the course of counseling, there may be periods of increased anxiety or confusion. The outcome of counseling is often positive; however, the level of satisfaction for any individual is not predictable. Your therapist is available to support you throughout the counseling process.

CONFIDENTIALITY:

All interactions with CURE Counseling, including scheduling of or attendance at appointments, content of your sessions, progress in counseling, and your records are confidential. No record of counseling is contained in any academic, educational, or job placement file. You may request in writing that the counseling staff release specific information about your counseling to persons you designate.

EXCEPTIONS TO CONFIDENTIALITY:

- The counseling staff works as a team. Your therapist may consult with other counseling staff to provide the best possible care. These consultations are for professional and training purposes.
- If there is evidence of clear and imminent danger of harm to self and/or others, a therapist is legally required to report this information to the authorities responsible for ensuring safety.
- Georgia state law requires that staff of CURE Counseling who learn of, or strongly suspect, physical or sexual abuse or neglect of any person under 18 years of age must report this information to county child protection services.
- A court order, issued by a judge, may require the CURE Counseling staff to release information contained in records and/or require a therapist to testify in a court hearing.

We appreciate prompt arrival for appointments. Please notify us at 770.252.3760 if you will be late. A 48-hour notice of cancellation allows us to use the time for others.

I understand the risks and benefits of counseling, the nature and limits of confidentiality, and what is expected of me as a client of the Counseling Services. I have read the above information and understand that I may discuss this with my therapist, if needed. I also understand and agree that electronic signatures are legally binding.

| | |
|----------------------------|-------------------------------|
| <hr/> Date: | <hr/> |
| <i>Signature of Client</i> | <i>Signature of Therapist</i> |

FOR MINORS:

I, _____, certify that I am the parent or legal guardian of _____, a minor, and as such, I hereby convey temporary authority to the below designated adults for the sole purpose of obtaining or arranging any emergency medical care for the minor as may be deemed necessary for the well-being of the minor when not accompanied by a parent/legal guardian, or should either parent/legal guardian be unreachable by telephone.

THEREFORE, I hereby approve and empower CURE Counseling with the authority to arrange and/or consent for any and all medical care and treatment in my absence. I also provide consent for the client to receive treatment.

| | |
|--|--------------------------------|
| <hr/> (Signature of Parent/Legal Guardian) | <hr/> (Date) |
| <hr/> (Name of Parent/Legal Guardian) | <hr/> (Relationship to Client) |

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CONSENT FOR COORDINATION OF CARE WITH PRIMARY CARE PHYSICIAN AND/OR MEDICAL PROFESSIONAL

I hereby give CURE Counseling & Assessment Training Centre permission to contact my primary care physician and/or any other medical professional to coordinate my care.

I understand that if I am a member of WellCare of Georgia and am in need of a Primary Care Physician, I can call WellCare and request that they assign one to me.

I affirm that I have been informed of the risks and benefits, including allergies and adverse reactions, of any medications prescribed for me by my Primary Care Physician or other medical professional.

Current Medications:

I decline to have coordination of care with my PCP and/or other medical professionals.

Client's Signature:

Date Signed: _____ 20____

I agree that electronic signatures are legally binding.

Complete this portion if you desire Coordination of Care:

Primary Care Physician

Name: _____

Address: _____

City: _____

State: _____ **Zip Code:** _____

Phone: (____) - _____ - _____ **Fax:** (____) - _____ - _____

Client's Signature:

Legal Guardian (if Needed):

Date Signed: _____ 20____

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CURE Counseling & Assessment Training Centre

2594 Hwy 34 East, Newnan, GA 30265 Phone: (770) 252-3760

(Located 8 min. west of Peachtree City and 8 min. east of Newnan on Highway 34)

Email: office@curecounseling.com Web: www.curecounseling.com

Teletherapy Statement of Consent Form

1. "Teletherapy" includes consultation, treatment, texts, emails, telephone conversations, and other medical information using interactive audio, video, or data communications.
2. I understand that there is a risk of being overheard by anyone near me if I am not in a private room/setting while participating in teletherapy. I am responsible for (1) providing the necessary telecommunications equipment and internet access for my teletherapy sessions, (2) arranging a location with sufficient lighting and privacy that is free from distractions or intrusions for my teletherapy session and I realize that I as the client am in control of my environment and am responsible if I am overheard by anybody that may be present as my therapist cannot control my teletherapy environment.
3. Teletherapy occurs in the state of GA and/or MO (USA) and is governed by the laws of each respective state. In a manner of speaking, I am using this modality to visit my therapist in their GA/MO office setting, where, in some settings we meet to do some of our therapy. Some teletherapy may be completed outside the physical office of the CURE Counseling when necessary.
4. The laws that protect the confidentiality of my medical information also apply to teletherapy. Unless we explicitly agree otherwise, our teletherapy exchange is confidential. I will not include others in the session or have others in the room or location unless my therapist and I agree upon this.
5. I accept that teletherapy does not provide emergency services. If I am experiencing an emergency situation, I understand that I can call 911 or proceed to the nearest hospital emergency room for help.
6. In the event our teletherapy is not in my best interest, my therapist will explain that to me and suggest some alternative options better suited to my needs.
7. I understand there are risks and consequences from teletherapy, including, but not limited to, the possibility, despite reasonable efforts on the part of my therapist, that: the transmission of my information could be disrupted or distorted by technical failures; the transmission of my information could be interrupted by unauthorized persons; and/or the electronic storage of my medical information could be accessed by unauthorized persons. I am responsible for information security on my computer, phone or any electronic device that I may use.
8. I also authorize the CURE office staff to aid me in setting up my electronic device to help assure timely and quality "Teletherapy" sessions if needed.
9. Furthermore, I agree to hold the CURE Counseling staff and contracted therapists harmless for any technical challenges or possible oversights that are solely non-intentional.

I have read, understand, and agree to the information above.

Client's Printed Name: _____

I also understand and agree that electronic signatures are legally binding.

Client's Signature: _____

I also understand and agree that electronic signatures are legally binding.

Signature of Legal Guardian if Client is under age 18: _____

I also understand and agree that electronic signatures are legally binding.

Date Signed: _____ **Time Signed:** _____ AM PM

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CURE COUNSELING & ASSESSMENT TRAINING CENTRE

2594 Highway 34 East Suite #B Newnan, GA 30265
(770) 252-3760 Office Email: office@curecounseling.com

PERSONAL CLIENT RELEASE OF RECORDS

I, _____, hereby authorize CURE COUNSELING & ASSESSMENT TRAINING CENTRE to release information pertaining to my evaluation and/or counseling sessions to:

for the purpose of: _____

Additional Understanding:

I understand that this authorization applies to any and all counseling sessions at CURE Counseling & Assessment Training Centre for past, present or future sessions. **I have been informed that I may revoke this authorization by written communication to CURE COUNSELING.** *I certify that I have been requested to read this form in its entirety and that I fully understand its content.* I further agree that I am aware and will abide by the Privacy Policies as set forth by CURE Counseling & Assessment Training Centre. In the unlikely event that a lawyer, judge, or court subpoenas my records, I am responsible, at my expense, to provide a Protective Order from the court to quash my subpoenaed records. If the Protective Order is not provided by the time the subpoenaed records are requested to be received, then I give my permission for CURE Counseling and/or counselors to use those records in the court of law or make them available to those who subpoenaed my records to be received, and will not hold CURE Counseling & Assessment Training Centre accountable for any HIPPA violation.

Initials _____

Signature of Client

Date of Authorization & Full Agreement

Signature of Witness

Date

02.2023